



THE DENVER FOUNDATION

GRANT PROPOSALS FROM:

A LOCAL AFFILIATE OR CHAPTER THAT OPERATES UNDER THE 501(C)(3) OF A NATIONAL ORGANIZATION

A grant applicant that is a locally-based organization that serves residents in the 7-county metro Denver area, but that operates under the 501(c)(3) of a national organization, is required to provide all the items in the Proposal Checklist in The Denver Foundation's *Community Grants Program Guidelines, Effective 2010*.

Give us the information or documents that refer to the **local** applicant organization, NOT the national organization that holds the 501(c)(3).

If, however, required information is not produced for the local applicant organization, the applicant may substitute information from the national organization. An example might be: the revenue level of the local applicant organization requires it to submit an audit, but the local applicant does not produce an audit. The audit for the local applicant is included in the audit produced by the national organization. In this example, the local applicant would include the audit produced by the national organization in order to fulfill that requirement. **Please note that we cannot consider applications from organizations that have a negative fund balance for the last fiscal year at either the local or national level.**

In those cases when the required information is from the national organization, not the local organization, the applicant must clearly indicate this. We suggest attaching a cover sheet containing an explanation of the situation directly to the information/document.

If you have any questions about these requirements, please call Bill Inama, Associate Grants Manager at The Denver Foundation, at 720-974-2600.